

- During a fire alarm, fire drill or a medical emergency at the YMCA, Senior Staff (i.e., our CEO, Facilities Director, Vice President of Marketing and Communications, Human Resource Director, Business Manager, Aquatics Director/Financial Aid Administrator, and Child Care Director) who are present during the emergency are responsible for several emergency tasks. These include: making sure the entire building is cleared, directing the fire department to the location of the alarm, and then resetting the fire alarm panel when the fire department gives the “all clear”. In the event of a medical emergency, the Senior Staff will tend to the victim(s), summon more advanced medical care and assist with notification of emergency contacts.
- Please note that YMCA Senior Staff are trained and certified in CPR/AED for the Professional Rescuer along with all Fitness Staff; all Aquatics Staff and Child Care staff are trained in First Aid and CPR/AED for the Professional Rescuer. We also have staff members who are members of the Tarrytown Volunteer Fire Department as well as both Sleepy Hollow and Tarrytown Volunteer Ambulance Corps.
- Y staff receive training in emergency preparedness when hired, and all emergency procedures are reviewed during each department’s in-service trainings.

I hope that the above is helpful and that all members and program participants follow these procedures in the event of an emergency at the Family YMCA at Tarrytown. If you have any questions or concerns, please contact me at 9-631-4807 extension 14, or via email at Melissaw@ymcatarrytown.org

Sincerely,

Melissa Weaver
Aquatics Director/Financial Aid Administrator